

**RENTAL INCOME**

**Taxation year :** \_\_\_\_\_

Address of the property : \_\_\_\_\_

Name of owner(s) and income you receive (%) \_\_\_\_\_ %  
\_\_\_\_\_  
\_\_\_\_\_

Living space you occupied personally (%) : \_\_\_\_\_

- ▶ Have you ever refinanced (re-mortgaged) the property?       **Yes**       **No**
- ▶ Have you renovated a non-rented unit ?                               **Yes**       **No**
- ▶ Do you rent under the market value to family or friends ?       **Yes**       **No**

**Gross rental income for the full year :** \_\_\_\_\_

**Expenses**

- Advertising \_\_\_\_\_
- Building insurances \_\_\_\_\_
- Mortgage interests (*the portion of the capital is NOT deductible*) \_\_\_\_\_
- Office supplies \_\_\_\_\_
- Legal and related fees (*Ex.: régie de logement, lawyer*) \_\_\_\_\_
- (Do not include welcome tax and notary fees)*
- Accounting fees (*we automatically add our fees*) \_\_\_\_\_
- Administration fees \_\_\_\_\_
- Municipal taxes \_\_\_\_\_
- School taxes \_\_\_\_\_
- Transportation fees \_\_\_\_\_
- Heating, electricity and other services included in the rent \_\_\_\_\_
- Gardening \_\_\_\_\_
- Snow removal \_\_\_\_\_
- Condo fees \_\_\_\_\_
- CMHC mortgage insurance \_\_\_\_\_
- Others (specify) : \_\_\_\_\_

**Maintenance and repair**

**General** \_\_\_\_\_  
(*For the whole building Ex. : roof*)

**Specific** \_\_\_\_\_  
(*The rental part only Ex. : repair in tenant's apartment*)

**Capital expenses** (*Increasing of market value Ex.: add a pool*)

\_\_\_\_\_  
\_\_\_\_\_

**Equipment for depreciation (amortization)**

- Electric appliances \_\_\_\_\_
- Equipment \_\_\_\_\_
- Furniture \_\_\_\_\_
- Others (specify) : \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_